**Employee Name**: Meg Pickel

**Date: 6/23/2022**

**Using this checklist**

This checklist outlines what you should be able to do and explain once you have completed the FNHA *Nurse Daily Log* Training pathway. Once completed, submit form to your Practice Consultant for review and complete final sign off.

## Demonstrate your competency

Please demonstrate your competency by performing the following:

|  |  |
| --- | --- |
| **** | **Tasks** |
| **The learner is able to correctly perform the following tasks:** |
|[x]  Completion of FNHA Nurse Daily Log modules  |
|[x]  Completion of Practice Training Activity |
|[x]  Locate link to Nurse Daily Log on Gathering Space <https://partners.fnha.ca/sites/NS/NSHC/Default.aspx> (see top right corner) |
|[x]  Able to log into Nurse Daily Log (not Training site); Use FNHA email credentials |
|[x]  Understand the purpose of the Nurse Daily Log |
|[x]  Understand the importance of timely and accurate data entry into the Nurse Daily Log (e.g. only enter practice/test information in the TRAINING environment) |
| **All Nurses, please answer the following. I am able to:** |
|[x]  Select a monthly log |
|[x]  Find a client to create an individual client care record |
|[x]  Add a new client to create an individual client care record |
|[x]  Add an intervention to the client care record by typing in the intervention name |
|[x]  Add an intervention to the client care record by using the magnifying glass/search function |
|[x]   “Save” records to move forward and click on tabs that appear |
|[x]  “Save and Close” record to move backwards and return to the monthly log page |
|[x]  Add a Community Health Event record |
|[x]  Add a Meetings / Admin Duties record |
|[x]  Add an Overdose and Suicide record |
|[x]  Add a Visiting Provider record and find an existing provider |
|[x]  Add a new provider to create a Visiting Provider record |
|[x]  Add and view monthly objectives, successes, and challenges |
|[x]  Go back into a daily log to find a client and enter intervention that I missed |
|[x]  View the Summary tab to see reports |
| **Nursing Station CHNs, please also answer the following. I am able to:** |
|[x]  Add a Medevac record |
|[x]  Add a Batch Lab Review record |
|[x]  Add a Work Safe intervention record |

\*Send signed and completed competency checklist to Point of Care PC for review and final signoff.

(Currently- ruralremote\_practice@fnha.ca )

Meg Pickel RNc

### int of Care Testing (POCT) – i-STAT® Blood