

FNIHB-OR Nursing Policy and Procedure

Section:	Administration	Policy Number:	I - 02
Subject:	Accreditation: Surveyor Role	Issued:	2015-03-31
Distribution:	All Nursing Facilities	Revised:	

1. POLICY:

1.1 First Nations and Inuit Health Branch – Ontario Region (FNIHB-OR) supports the involvement of nurses in the accreditation process throughout First Nations and Inuit Communities.

1.2 FNIHB-OR will grant appointed Accreditation Surveyors the following:

- i. Ten (10) days annually to participate in accreditation surveys in First Nations communities across Canada.
- ii. Five (5) days annually for professional development relating to the accreditation process.

2. PRINCIPLES:

2.1 Accreditation is a voluntary continuous quality improvement process which assists health organizations to evaluate the quality of their services by meeting national standards of quality.

2.2 The accreditation survey is conducted by volunteer surveyors, who complete a minimum of two surveys per year. Surveyors are experienced clinicians and/or administrators.

2.3 Accreditation surveyors will receive reimbursement for expenses through their respective accreditation organization, Reimbursement of expenses not covered by the accreditation organization may be considered by the Zone Nursing Officer (ZNO) conditional to submission according to Public Works and Government Services' guidelines.

3. DEFINITIONS:

Nurse: Refers to Registered Nurses and Nurse Practitioners.

4. PROCEDURE:

4.1 Nurses who are interested in becoming an accreditation Surveyor will:

- 4.1.1 Discuss their interest with their Zone Nursing Officer (ZNO)
- 4.1.2 Submit an application to the Accreditation Organization
- 4.1.3 Once accepted by the Accreditation Organization, the nurse shall seek leave approval from the ZNO to attend the accreditation surveyor orientation program.

- 4.2 Following completion of the orientation program, the nurse will be permitted to participate in one to two accreditation surveys during the internship phase. The nurse will discuss the dates for the surveys with the ZNO in advance.
- 4.3 Once the nurse is established as an accreditation surveyor, the nurse will be permitted to participate in a maximum of two weeks (10 days) of surveying per year. The nurse will discuss the dates for the surveys with the ZNO at least two months in advance of the purposed survey date.

Approved by:	Effective Date: March 31, 2015
Director of Nursing, Ontario Region FNIHB Date:	
Regional Executive, Ontario Region, FNIHB Date:	